

**REGULAR MEETING MINUTES  
DUNCAN COMMON COUNCIL  
THURSDAY, JANUARY 12, 2017; 4:00 PM  
DUNCAN TOWN HALL; 506 SE OLD WEST HIGHWAY**

**CALL TO ORDER:** MAYOR BILLY WATERS CALLED THE MEETING TO ORDER AT 4:00 PM.

**ROLL CALL:** COUNCILMEMBER DOUG BARLOW, COUNCILMEMBER DEBORAH MENDELSON, COUNCILMEMBER ANNE THURMAN, VICE-MAYOR DENISE ICE, MAYOR BILLY WATERS, TOWN ATTORNEY DAVID WARD, AND TOWN MANAGER JOHN BASTEEN JR. ARE PRESENT. QUORUM PRESENT.

**PLEDGE OF ALLEGIANCE:** LED BY MAYOR WATERS.

**OPENING PRAYER:** LED BY MANAGER BASTEEN.

**1. CONSENT AGENDA:** VICE-MAYOR DENISE ICE MADE A MOTION TO ACCEPT THE CONSENT AGENDA AS WRITTEN. COUNCILMEMBER DOUG BARLOW SECONDED. ALL FAVORED. MOTION CARRIED.

**2. CALL TO THE PUBLIC:** NONE

**3. TOWN MANAGER'S REPORT:** MANAGER BASTEEN REPORTED THAT THEY ARE GOING TO START WORKING ON THE PLANE AT VETERANS' PARK. HE ASKED CHARLIE WHAT HE NEEDS TO DO TO GET THEM TO LIFT THE PLANE. CHARLIE SAID THAT HE NEEDS TO CALL RICHARD TO MAKE ARRANGEMENTS.

THEY WILL START PUTTING UP LAMPPOSTS FROM THE OLD FORD GARAGE TO WANDA'S.

HE REPORTED THAT THE CDBG GRANT AND THE FMI GRANT WILL BE USED FOR THE BOOSTER PUMP ON CAMPBELL. MAYOR WATERS WANTED TO KNOW IF HE HAS A START DATE. MANAGER BASTEEN SAID NO. VICE-MAYOR ICE REMINDED THE MANAGER TO GET THE REQUIRED PERMITS FOR THE JOB.

DUSTIE ROBINETTE REPORTED ON THE PROGRESS AT THE PARKS HOUSE. SHE SAID THE WALLS AND RAFTERS ARE UP. THERE WAS SOME DAMAGE TO THE TOP SEAL, SO THEY WILL TAKE SOME BOARDS AND SHEER IT UP. MAYOR WATERS WANTED TO KNOW WHAT DATE THE PROJECT WILL BE COMPLETED. MANAGER BASTEEN SAID IT WILL PROBABLY BE THE END OF FEBRUARY. DUSTIE SAID THAT SOUNDS ABOUT RIGHT WITH WEATHER PERMITTING. MAYOR WATERS WANTED TO KNOW IF THEY WILL BE ABLE TO HIRE SOME LOCAL PEOPLE FOR PART OF THE WORK. SHE SAID RIGHT NOW THEY HAVE A 4 MAN CREW, SO THAT IS POSSIBLE, BUT NOT FOR THE ROOF.

MAYOR WATERS TOLD THE MANAGER HE WANTS A FENCE AROUND THE PLANE WHILE THEY ARE WORKING ON IT.

VICE-MAYOR ICE ASKED IF THERE IS ANY NEWS ON THE POOL. MANAGER BASTEEN SAID NO, IT IS STILL TOO EARLY. COUNCILMEMBER BARLOW WANTED TO KNOW IF THE MANAGER FOLLOWED UP WITH THE GIRL FROM HEALTH SERVICES. HE SAID NOT YET.

MANAGER BASTEEN REPORTED THAT HE WANTS TO HAVE A MEETING WITH ATTORNEY FORD, JUDGE STAUFFER, AND JUDGE SMITH ABOUT THE MAGISTRATE COURT.

COUNCILMEMBER MENDELSON SAID THAT SOMEONE CLEANED THE BIRDING TRAIL AND SHE APPRECIATES THAT, BUT SOMEONE DUMPED SOME OF THE COMMODITIES ON THE TRAIL, WHICH IS PROBABLY A GOOD IDEA FOR THE ANIMALS, BUT THEY LEFT THE PLASTIC ON IT AND IT NEEDS TO BE PICKED UP.

**4. REPORTS ON CURRENT EVENTS:**

- **DUNCAN PUBLIC LIBRARY**

- **ANNEXATION REPORT:** DUSTIE ROBINETTE REPORTED ON THE FIRE ANNEXATION. SHE SAID SHE CALLED THE COUNTY TO FIND OUT WHEN THEY CAN GET THE MAPS AND SHE SAID IT WILL NOT TAKE MONTHS.

MANAGER BASTEEN REPORTED THAT ON THE OTHER ANNEXATION HE HAS TALKED TO FMI. MAYOR WATERS WANTED TO KNOW IF THEY NEED TO GO AND MAKE A PRESENTATION FOR DVEC. MANAGER BASTEEN SAID HE WOULD REVISIT WITH STEVE. HE SAID THEY MAY HAVE TO SKIP DVEC. HE SAID HE WILL TRY TO BE AT THE NEXT BOARD MEETING.

- **DUNCAN RURAL FIRE DISTRICT**

- **GREENLEE COUNTY BOARD OF SUPERVISORS:** SUPERVISOR LUNT ASKED THE COUNCIL IF THEY HEARD THE GOVERNOR'S STATE ADDRESS. HE SAID GOVERNOR DUCEY SAID THE STATE IS SHORT ON TEACHERS AND HE WANTS TO MAKE SURE THAT TEACHERS GET A RAISE. RICHARD SAID THAT THE MONEY WILL HAVE TO COME OUT OF OTHER FUNDS FOR THE TOWNS AND COUNTIES. HE SAID IT IS VERY IMPORTANT TO HAVE THE LEAGUE OF ARIZONA CITIES AND TOWNS IN THEIR CORNER. HE SAID IT IS A GOOD IDEA TO TALK TO SENATOR GAIL GRIFFIN WHO HAS GONE TO BATTLE SEVERAL TIMES FOR COUNTIES AND TOWNS.

- **CITIZENS AGAINST CRIME**

- **GREENLEE COUNTY SHERIFF'S DEPARTMENT**

**5. CONSIDERATION OF APPROVAL TO HELP PRIDE SOCIETY WITH THE BILLINGSLEY HOUSE:**

COUNCILMEMBER BARLOW SAID THAT THE PRIDE SOCIETY WOULD LIKE THE TOWN TO HANDLE THE INSURANCE AND UTILITIES FOR THE BILLINGSLEY HOUSE. HE SAID THERE HAS TO BE A CONTRACT BETWEEN PRIDE AND THE TOWN IN ORDER TO GET GRANT MONEY. HE SAID THEY NEED TO GET THE ROOF FIXED FIRST, BEFORE THE WHOLE THING IS RUINED. ATTORNEY DAVID WARD SAID HE CAN DRAFT A CONTRACT. COUNCILMEMBER BARLOW SAID PRIDE WILL DO ALL THE WORK. **COUNCILMEMBER DEBORAH MENDELSON MADE A MOTION FOR THE TOWN OF DUNCAN TO CREATE A CONTRACT TO COVER INSURANCE COSTS AND UTILITIES FOR THE BILLINGSLEY HOUSE. COUNCILMEMBER ANNE THURMAN SECONDED. ALL FAVORED. MOTION CARRIED.**

**6. CONSIDERATION OF APPROVAL TO LEASE OR RENT THE OLD JAIL HOUSE:**

MANAGER BASTEEN SAID THAT CLAYTON JARVIS WOULD LIKE TO OPEN UP AN ART GALLERY IN THE OLD JAIL HOUSE. MAYOR WATERS WANTED TO KNOW IF THERE IS ASBESTOS IN THE BUILDING. MANAGER BASTEEN SAID HE CAN GET IT TESTED. MAYOR WATERS SAID THEY WILL PROBABLY NEED TO LOOK INTO THE COSTS OF REFURBISHING THE BUILDING. COUNCILMEMBER THURMAN SAID THEY FOUND OUT THE BRICKS WERE MADE BY A LOCAL BRICK MAKER OUT OF CLIFTON, THE

BUILDING IS ERODING. CLAYTON JARVIS SAID THE BRICKS CAN BE SEALED. HE SAID REMOVING THE ASBESTOS WOULD BE THE MAJORITY OF THE WORK.

CLAYTON SAID ONE ROOM WILL BE DEDICATED TO HAL EMPIE'S EXHIBITION. HE ALSO HAS A COLLECTION OF PHOTOS FROM DUNCAN THAT HE WILL PUT IN DISPLAY CASES. **VICE-MAYOR DENISE ICE MADE A MOTION TO DIRECT MANAGER BASTEEN TO LOOK INTO THE COSTS. COUNCILMEMBER ANNE THURMAN SECONDED. FOUR FAVORED. COUNCILMEMBER DEBORAH MENDELSON RECUSED HERSELF. MOTION CARRIED.**

7. **CONSIDERATION OF APPROVAL OF A SPRING RAMPAGE CAR SHOW:** MAYOR WATERS SAID HE THINKS THIS IS A GOOD IDEA. HE SAID HE WILL STILL HAVE THE FALL CAR SHOW IN TOWN. COUNCILMEMBER BARLOW SAID HE DOESN'T THINK THE COUNCIL SHOULD GET FREE PASSES. **COUNCILMEMBER DOUG BARLOW MADE A MOTION TO APPROVE A SPRING RAMPAGE CAR SHOW AT THE FAIRGROUNDS, BUT DELETE THE FREE PASSES FOR THE COUNCIL. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.**
8. **CONSIDERATION OF APPROVAL OF OVERNIGHT TRAVEL FOR WASTEWATER TRAINING FOR THE MANAGER THE WEEK OF JANUARY 16, 2017:** MANAGER BASTEEN SAID THIS TRAINING IS FOR AN OPERATOR I AND WILL BE HELD IN APACHE JUNCTION. **VICE-MAYOR DENISE ICE MADE A MOTION TO APPROVE THE OVERNIGHT TRAVEL FOR WASTEWATER TRAINING FOR THE MANAGER THE WEEK OF JANUARY 16, 2017. COUNCILMEMBER ANNE THURMAN SECONDED. ALL FAVORED. MOTION CARRIED.**
9. **CONSIDERATION OF APPROVAL OF OVERNIGHT TRAVEL FOR WATER TRAINING FOR THE MANAGER THE WEEK OF FEBRUARY 6, 2017:** MANAGER BASTEEN SAID THIS TRAINING IS FOR AN OPERATOR II AND WILL BE HELD IN PINETOP/LAKESIDE. **COUNCILMEMBER ANNE THURMAN MADE A MOTION TO APPROVE OVERNIGHT TRAVEL FOR WATER TRAINING FOR THE MANAGER THE WEEK OF FEBRUARY 6, 2017. COUNCILMEMBER DOUG BARLOW SECONDED. ALL FAVORED. MOTION CARRIED.**
10. **DISCUSS RETREAT FOR THE FIVE YEAR PLAN:** COUNCILMEMBER MENDELSON SAID THERE WERE A COUPLE OF SATURDAYS IN FEBRUARY SHE CHECKED ON TO SEE IF THE COUNCIL COULD HOLD A RETREAT AT COLD CREEK RANCH. SHE SAID THE SWANISONS WERE VERY INTERESTED AND THEY WOULD BE ABLE TO HAVE PASTRIES AND COFFEE AVAILABLE AT \$45 A HEAD. THE ONLY SATURDAY THAT COUNCILMEMBER MENDELSON CHECKED ON THAT THEY COULD DO IT WOULD BE FEBRUARY 18<sup>TH</sup>. COUNCILMEMBER MENDELSON ASKED THE TOWN ATTORNEY ABOUT A FACILITATOR. TOWN ATTORNEY DAVID WARD SAID HIS NAME IS BILL PUPO AND HE IS A BRILLIANT GUY, WHO IS VERY AGGRESSIVE. HE SAID HE HAS BEEN TO DUNCAN BEFORE. COUNCILMEMBER MENDELSON WANTED TO KNOW HOW MUCH HE WILL CHARGE. TOWN ATTORNEY WARD SAID HE WILL FIND OUT. COUNCILMEMBER MENDELSON SAID CAROLEE COX FROM RURAL DEVELOPMENT IS ANOTHER GOOD FACILITATOR. SHE ALSO TALKED TO LARRY CATTIN FROM SEAGO WHO IS VERY EXPERIENCED. TOWN ATTORNEY WARD SAID HE DID NOT APPRECIATE HIS VISION.

VICE-MAYOR ICE SAID THEY COULD ALSO TRY FOR MARCH 4<sup>TH</sup> OR 11<sup>TH</sup>. THEY WILL NEED IT ON THE NEXT AGENDA. VICE-MAYOR DENISE ICE MADE A MOTION TO TABLE. COUNCILMEMBER DOUG BARLOW SECONDED. ALL FAVORED. MOTION CARRIED.

**11. CONSIDERATION OF DATE AND TIME OF THE NEXT MEETING:** THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, FEBRUARY 8, 2017.

**12. CONSIDERATION OF AGENDA ITEMS FOR THE NEXT MEETING:** AUDITORS, RETREAT FOR THE FIVE YEAR PLAN, CONTRACT WITH PRIDE SOCIETY, ADD BIRDING TRAIL TO CURRENT EVENTS

**13. EXECUTIVE SESSION: NEPOTISM POLICY AND CONCERNS:** AT 4:50 PM, COUNCILMEMBER DOUG BARLOW MADE A MOTION TO GO INTO EXECUTIVE SESSION. COUNCILMEMBER ANNE THURMAN SECONDED. ALL FAVORED. MOTION CARRIED.

AT 5:15 PM, COUNCILMEMBER DOUG BARLOW MADE A MOTION TO RETURN TO REGULAR SESSION. COUNCILMEMBER DEBORAH MENDELSON SECONDED. ALL FAVORED. MOTION CARRIED.

COUNCILMEMBER DOUG BARLOW MADE A MOTION TO DIRECT THE MANAGER TO ASK OTHER TOWNS FOR A COPY OF THEIR NEPOTISM POLICIES. MAYOR BILLY WATERS SECONDED. ALL FAVORED. MOTION CARRIED.

**14. ADJOURNMENT:** AT 5:17 PM, VICE-MAYOR DENISE ICE MADE A MOTION TO ADJOURN. COUNCILMEMBER DOUG BARLOW SECONDED. ALL FAVORED. MOTION CARRIED.

**CERTIFICATION:**

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE REGULAR MEETING MINUTES OF THE DUNCAN TOWN COUNCIL HELD ON THE 12<sup>TH</sup> DAY OF JANUARY, 2017. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD AND THAT A QUORUM WAS PRESENT.

DATED THIS 18<sup>TH</sup> DAY OF JANUARY, 2017.

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CYNTHIA NICHOLS, TOWN CLERK